



## INDEPENDENT DIRECTOR AND OFFICER VACANCY FORM

<b>Organisation name:</b>	Ngarluma Ngurra Limited (NNL)
<b>Term of Office:</b>	Up to 3 years
<b>Start of Term:</b>	End of November 2015 (approximate)
<b>Applications open:</b>	9 October 2015
<b>Applications close:</b>	30 October 2015
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### Background:

NNL is a public company limited by guarantee. It is governed by the *Corporations Act 2001* (Cth). Its focus is on holding land on behalf of the Ngarluma People and addressing housing issues of the Ngarluma People. NNL is also a registered charity with the Australian Charities and Not-for-profits Commission.

### Description of Role / Duties:

Be one of two Independent Directors on the NNL Board. The objectives of NNL are as follows:

- assist in the alleviation of poverty and disadvantage in the Region through the provision of affordable housing;
- providing housing assistance in the Region;
- ensure equitable access to affordable housing by indigenous people in the Region;
- provide and manage reasonable, secure, affordable and quality housing for people on low to moderate incomes in the Region;
- provide housing that is community based in the Region through open, informative and responsible interaction with the local community and the Ngarluma People;
- ensure that housing is responsive to existing and emerging local needs in the Region;
- acknowledge the importance of localised service provision in building sustainable communities in the Region;
- raise government and community awareness about the needs of the homeless, the destitute, the sick and the distresses in the Region and to assist and encourage the development of government and community policies, programmes and services which improve the lifestyle and promote the wellbeing of such people;

- work with and encourage the State and Federal Governments and local Authorities to develop and deliver policies and programmes which will promote the well-being of people in the Region and to provide such bodies with the necessary statistical and other information available to the Company to assist in the development of such policies or programmes;
- seek funds and assistance from governmental and other sources to achieve a quality range of services for which the Company is established;
- develop innovative ways of delivering housing and to create and improve linkages and strategic partnerships with other entities towards the growth of quality, affordable housing for indigenous people in the Region;
- assist in developing improved health services and other community facilities in the Region;
- maintain an organisational culture that is transparent, accessible and accountable, respectful and inclusive;
- act in a manner consistent with that of a public benevolent institution;
- hold, manage and develop land for and on behalf of, or as directed by NAC and the Ngarluma People;
- work closely with and seek guidance from the Prescribed Body Corporate (NAC) in respect of the Traditional Lands.

#### Desired Skill Set:

- **Board experience:** at least 2 years experience as a director of an Australian company governed by the Corporations Act and can demonstrate a preparedness to question, challenge and critique and a willingness to understand and to commit to the highest standards of governance.
- **Financial literacy**
- **Property experience:** has previous skills or experience with significant property transactions or residential, commercial, industrial or retail property experience.
- **Leadership experience:** possesses leadership experience, and shall possess qualities reflecting a proven record of accomplishment and ability to work with others.
- **Absence of Conflicting Commitments**
- **Reputation and Integrity:** is of high repute and recognised integrity and has not been convicted in a criminal proceeding or named a subject of a pending criminal proceeding (excluding traffic violations and other minor offences). Further the candidate must not have been found in a civil proceeding to have violated any federal or state securities or commodities law, and shall not be subject to any Court or regulatory order or decree limiting his or her business activity, including in connection with the purchase or sale of any security or commodity.
- **Independent:** this means (among other things) that the person is not an indigenous person living in or having a connection with the Region; is not a relative or a spouse of an indigenous person living in or having a connection with the Region; does not have a membership interest in a Member or Stakeholder; is not and has not within the previous 3 years been an employee/officer/consultant to a Member or Stakeholder or an employee/officer of an associated entity of a Member or Stakeholder; has no material contractual relationship with a Member or Stakeholder; has not served on a Board which could (or be perceived to) materially interfere with the person's ability to impartially and objectively discharge their duties as a Director; or, has no material business interest/business affiliation with or other relationship with a Member or Stakeholder which would hinder the person in the impartial and objective discharge of their duties.

- **Responsible Person:** this means: an individual who performs a significant public function; is a member of a professional body having a code of ethics or rules of conduct; is officially charged with spiritual functions by a religious institution; is a director of a company whose shares are listed on the Australian Stock Exchange; has received formal recognition from government for services to the community; or, is a Responsible Person as described by the Commissioner of Taxation in Taxation Ruling TR 95/27 or as otherwise approved by the Commissioner of Taxation.

Please send a copy of your current CV along with at least two referees; one of which should be a co director. Please provide a statement addressing the criteria detailed and the contact details of at least one indigenous colleague with whom you have worked.