

Chief Executive Officer

Dambimangari Aboriginal Corporation (DAC)

Dambimangari Aboriginal Corporation is the corporate body for the Dambimangari Peoples, providing a range of programs for the benefit of the Traditional Owners which provide employment, business and social/economic assistance.

DAC's mission is good governance, strong financial management and focused cultural activities will strengthen the independence of DAC people. Values are to create a strong, healthy and economically sustainable community for Dambimangari people. This is a Derby based role focussed on the further establishment and growth of the corporation including development of Enterprises. Responsible for ensuring that the organisation achieves its strategic objectives in accordance with the strategic plans. This role includes business growth initiatives: build a strong business development focus to develop existing and new business opportunities either through enterprise or grant funding; strengthening of external stakeholder partnerships and relationships; financial oversight and accountability; and overarching accountability to funding bodies, the community, stakeholders and the Board of Directors. Leading a small but focussed team of professional managers and staff, characterised by its constructive, collaborative and innovative culture.

The position.

We are seeking a passionate and outcomes driven CEO to join DAC at a pivotal time in its growth and further establishment. This includes ensuring a strong governance structure, and efficient systems and processes are embedded and operating, as well as driving economic initiatives to facilitate revenue generating enterprises.

The role is a 2-year term, with 2-year extension possible by agreement and will include:

- Being the ultimate responsible person for the commercial, occupational health and safety aspects of DAC as well as the legal obligations associated with being an Aboriginal Corporation.
- Managing DAC's native title rights and interests and the Corporation's human, physical and financial resources, and ensuring that the culture and heritage are recorded, protected and shared in the community.
- Providing advice to the respective Boards of Directors on strategic positioning, economic development opportunities and managing the relationship with the Wandjina Wunjjurr Prescribed Body Corporate.
- Engaging with Dambimangari Members and all other stakeholders.
- Negotiating and representing DAC with all stakeholders whilst maintaining strong long term positive relationships.
- Implement DAC's strategic plan including focussing on developing the core strategic objectives for DAC, access to country, strong governance and enterprise development.

Selection Criteria Essential Criteria

1. **Leadership, Initiative and Judgement:** Develop and maintain a relationship of trust with the Board of Directors by demonstrating capability and a high level of personal and professional integrity in business, professional relationships and financial matters. Take personal responsibility to achieve outcomes and deliverables for the organisation.

Exercise judgement and decisiveness and identify opportunities for implementing organisational strategies.

2. **Strategic Planning and Business and Operations Management:** substantial experience in a relevant senior management position. Ability to achieve organisational objectives through strategic/business planning and management of strategic direction set by the Board. Ability to develop and implement strategic, project and business plans and manage human, financial, information and material resources. Skills in policy development, business planning and ability to plan and direct the implementation of economic development programs.
3. **Financial Management:** ability to manage the financial affairs of an organisation, including budgeting, financial management and reporting, and ensuring compliance with legal and funding obligations.
4. **Communication and Interpersonal:** ability to take a lead role in communicating in high level meetings, committees and forums within Aboriginal communities, government departments and agencies and corporations including mining enterprises, other Aboriginal groups, the private sector and the not-for-profit sector. Highly developed interpersonal skills including report writing and negotiation skills.
5. **External Relationships, Representation and Management:** ability to cultivate strategic alliances and positive relationships and to effectively represent and advocate and negotiate for the organisation. Ability to represent DAC at high level forums, conferences and meetings.
6. **People Management:** ability to promote a work environment that empowers, motivates and develops the diverse talents of all employees, ensures an optimum level of appropriately skilled employees and maximises staff performance. Manage staff performance appraisal and discipline.
7. **Aboriginal Ways of Working:** understanding and commitment to the principles of the Dambimangari Native Title Traditional Owners. Ability to communicate effectively with Aboriginal people and communities. Intimate knowledge of Aboriginal cultural diversity and communication processes.
8. **Understanding of relevant laws and regulations:** have a sound understanding of laws and regulations governing the activities of a PBC. Have a sound knowledge of contemporary Aboriginal issues, Commonwealth and State policies and programmes.
9. **Tertiary qualifications in Business, Management and/or equivalent experience in a CEO role of five years plus**

Desirable

Prior experience in senior management of Aboriginal Corporation.

A competitive remuneration package including motor vehicle, will be negotiated with the successful candidate.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

Your application.

JH Consulting Services Management is assisting the DAC Board to conduct the selection process and can ensure privacy and confidentiality to all enquiries from candidates.

Please send your résumé and cover letter outlining your specific qualifications, relevant experience and how you meet the selection criteria to Jennifer Hill by email: jhconsultingpl@gmail.com or call +61(0)47864 4114 for a confidential discussion regarding your suitability for this role.

Closing date for applications is COB Friday, 1st of June, however we would encourage interested candidates to express interest prior to this date.